



St. Mary's Church Covid 19 Risk Assessment

Events covered: Reopening church and restoration of pastoral ministry following lockdown **Date:** th June 2020

Stages of plan/ Area of Focus	Risks identified/ significant issues	Risk Rating	Controls required/ risk mitigation	Action by whom
Stage 1 – Public worship allowed to resume with restrictions (track & trace)			Church to be ventilated for 15 mins before being open for worshippers. Entrance doors to be kept open to improve airflow and reduce contamination from door handles	Warden

<p>Sunday worship with attendance limits in place for social distancing to a maximum of 48</p>	<ul style="list-style-type: none"> ○ Risk of Covid transmission through human proximity 	<p>Moderate/High</p>	<p>Welcomers control entry/ exit to ensure social distancing at pinch points Welcomers encourage use of hand sanitiser People asked not to attend if there is a possibility of Covid symptoms Layout of seating revised to ensure social distancing Peace not to be shared Markings on the isle floor to show social distancing. Toilets to stay open but use discouraged.</p>	<p>Warden/ Welcomers/Minister</p>
<p>Limit number of services combined 8.15, Sunburst & 10.45 Services into a single family-oriented service starting at 10am.</p> <p>No Praise service</p> <p>630 Praise to stay online</p>	<ul style="list-style-type: none"> ○ Risk of Covid transmission through communion 	<p>Moderate/High</p>	<p>Initially no communion. Possible Priest only communion. Communion in one kind. Priest and communicants to uses Sanitizer before taking communion. Spiritual communion to be an option (with appropriate prayers) Tape marks on floor to ensure social distancing for those queuing</p>	<p>Warden/Minister</p>
	<ul style="list-style-type: none"> ○ Risk of Covid transmission through singing 	<p>Moderate/High</p>	<p>All services will be 'said' services with no singing allowed. Where recorded music can be played congregations can sit and listen to music in a reflective manner. Recorded music not to encourage sing along.</p>	<p>Ministers/ Tech Team</p>

Weddings	○ Risk of Covid transmission through service sheets	Moderate/ low	Use electronic displays	Ministers/ Tech Team
	○ Risk of Covid transmission church fabric/ chairs & surfaces	Moderate/High	Use of plastic chairs where possible to make cleaning easier and more thorough. Churchwardens responsible for cleaning of key areas afterwards. Encourage congregation not to touch surfaces where possible	Warden/Minister
	○ Risk of Covid transmission through handling collection money	Moderate/High	Encourage on line payments. Collection plate by the entrance, congregation place donations on entry or exit. Money/envelopes locked in safe untouched for 72 hours.	Minister/Warden
	○ Risk of Covid transmission through human proximity	Moderate/Low	Numbers restricted to 30 permitted to attend	Minister
	○ Risk of Covid transmission through service sheets	Moderate/High	Couple to provide single-use service sheets which are removed after the service	Minister
Funerals	○ Risk of Covid transmission through human proximity	Moderate/Low	Numbers restricted to 30 permitted to attend	Minister

Baptisms	○ Risk of Covid transmission through service sheets	Moderate	Family/ FD must provide single-use service sheets	Minister/FD
	○ Risk of Covid transmission through touching coffin	Moderate/High	Coffin to be trollyed in and out with no touching permitted by Minister or mourners	Minister/FD
	○ Risk of Covid transmission through human proximity	Moderate/ low	Same social distancing requirements as for other service and restriction of numbers to 30.	Minister
	○ Risk of Covid transmission through baptismal water	Moderate/High	Font and jug to be thoroughly cleansed before and after using alcohol wipes No sign of the cross Parent to hold Child and Baptismal shell to be used	Warden/Minister
General	○ General Risk of Covid transmission church fabric/ chairs & surfaces		Cleaning of churches after every service	Warden
			Names of people attending to be recorded for track & trace (with contact details if new) and information held for 21 days	Warden
			Notices requesting people to stay away if they suspect they have Covid symptoms	Office/Warden
			Check PCC liability insurance up to date	Treasurer

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<p>Stage 2 - Full Return Pre-Vaccine/ immunity</p> <p>Return to regular pattern of services (incl. Praise & Play, Sunburst and Praise.)</p> <p>Pastoral Offices with individual Church social attendance limits in place</p> <p>Allow bookings for events & hiring</p>	<ul style="list-style-type: none"> ○ Risk of second wave of Covid in autumn when our guard has dropped 	<p>Moderate</p>	<p>Continue with hand sanitising and social distancing controls</p> <p>Continue with use of paper towels in toilets and heightened hygiene precautions</p> <p>Restrict events for vulnerable groups (e.g. Lunch-at-One continue with distributed meals)</p> <p>Follow CofE and Government guidance</p>	<p>Wardens</p> <p>Wardens</p> <p>DCC/Wardens</p>